



CAPABILITY STATEMENT

www.itsquest.com

ITSQuest, Inc., a small woman-owned, economically disadvantaged business established in 1994. At ITSQuest we pride ourselves in our excellent staffing services--providing clients with high-caliber candidates. We offer many personnel services, and tailoring solutions for clients is our passion.

To realize our mission, we

- supply superior services and creative staffing strategies
- provide optimal candidates
- skillfully respond to dynamic needs
- exceed expectations

DIFFERENTIATORS

- Indepth Client and Candidate Interviews
- Thorough Skills Testing
- Employee Screenings
- Comprehensive Reference Investigation
- Thorough Job-Specific Orientation
- Over 110 Years of Staffing Experience

PROFESSIONAL EXPERIENCE

ITSQuest has a team of professionals whose backgrounds combine over 100 years of experience including Staffing Management, Recruiting, Training, Coaching, Consulting, Supervision, Municipal Government, Human Resources Management, and Operations Management. Our Chief Executive Officer has a BSN with a law degree and more than 20 years in the staffing industry. Our President is a Certified Public Accountant with a law degree and has more than 20 years in the staffing industry.

COMPANY SNAPSHOT

Alamogordo, NM Albuquerque, NM Artesia, NM Carlsbad, NM
 Clovis, NM El Paso, TX Farmington, NM Las Cruces, NM
 Roswell, NM Santa Fe, NM Hobbs, NM
 Lubbock, TX (Corporate Offices)
 Government Business Contact: 806-785-9100
 Work Area: National

CORE COMPETENCIES

- Temporary and Direct Hire Staffing
- Recruitment
- Program Management
- Employee Relations
- Testing
- Training
- Personnel Records
- Payroll Records
- Unemployment Cost Management
- Workers' Compensation Claims Administration



GSA Temporary and Administrative Professional Staffing (TAPS) Contract Number GS-02F-006CA (Schedule 736)



New Mexico Purchasing Agreement Number 00-00000-19-00040



CES - Cooperative Educational Services
 New Mexico Contract Number 2021-28-C113-ALL

NAICS CODES

- 561320 – Temporary Help Services
- 541611 – Administrative Management and General Management Consulting Services
- 561110 – Office Administrative Services
- 561210 – Facilities Support Services
- 561330 – Professional Employer Organizations
- 561311 – Employment Placement Agencies
- 561312 – Executive Search Services
- 624230 – Disaster Relief
- 524291 – Insurance Claims and Investigative Services

PAST PERFORMANCE

Railroad Retirement Board – Administrative Support, Patent and Trademark Services, Word Processing
 Federal Law Enforcement Training Center (FLETC) – Administrative Support, Data Entry Services
 Department of the Army – Housekeeping Services
 Social Security Administration – Administrative Support
 Los Alamos National Laboratory – Staff Augmentations Services
 Sandia National Laboratory – Staff Augmentations Services
 Seaport E – Project Staffing

Jeff Reagan

President & Government Business Point of Contact

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