



## CAPABILITY STATEMENT

[www.itsquest.com](http://www.itsquest.com)

ITSQuest, Inc., a small woman-owned, economically disadvantaged business established in 1994. At ITSQuest we pride ourselves in our excellent staffing services--providing clients with high-caliber candidates. We offer many personnel services, and tailoring solutions for clients is our passion.

### To realize our mission, we

- supply superior services and creative staffing strategies
- provide optimal candidates
- skillfully respond to dynamic needs
- exceed expectations

## DIFFERENTIATORS

- Indepth Client and Candidate Interviews
- Thorough Skills Testing
- Employee Screenings
- Comprehensive Reference Investigation
- Thorough Job-Specific Orientation
- Over 110 Years of Staffing Experience

## PROFESSIONAL EXPERIENCE

ITSQuest has a team of professionals whose backgrounds combine over 100 years of experience including Staffing Management, Recruiting, Training, Coaching, Consulting, Supervision, Municipal Government, Human Resources Management, and Operations Management. Our Chief Executive Officer has a BSN with a law degree and more than 20 years in the staffing industry. Our President is a Certified Public Accountant with a law degree and has more than 20 years in the staffing industry.

## COMPANY SNAPSHOT

Government Business POC: **Jeff Reagan, President**  
 Office: 806-785-9100 | Fax: 806-785-1912  
 Email: [jeffreagan@zianet.com](mailto:jeffreagan@zianet.com)  
 4505 82nd Street, Suite 3  
 Lubbock, TX 79424  
 Work Area: National

## CORE COMPETENCIES

- Temporary and Direct Hire Staffing
- Recruitment
- Program Management
- Employee Relations
- Testing
- Training
- Personnel Records
- Payroll Records
- Unemployment Cost Management
- Workers' Compensation Claims Administration



GSA Temporary and Administrative Professional Staffing (TAPS) Contract Number GS-02F-006CA (Schedule 736)



New Mexico Purchasing Agreement Number 00-00000-19-00040



CES - Cooperative Educational Services  
 New Mexico Contract Number 17-019N-C101-ALL

## NAICS CODES

- 561320 – Temporary Help Services
- 541611 – Administrative Management and General Management Consulting Services
- 561110 – Office Administrative Services
- 561210 – Facilities Support Services
- 561330 – Professional Employer Organizations
- 561311 – Employment Placement Agencies
- 561312 – Executive Search Services
- 624230 – Disaster Relief
- 524291 – Insurance Claims and Investigative Services

## PAST PERFORMANCE

Railroad Retirement Board – Administrative Support, Patent and Trademark Services, Word Processing  
 Federal Law Enforcement Training Center (FLETC) – Administrative Support, Data Entry Services  
 Department of the Army – Housekeeping Services  
 Social Security Administration – Administrative Support  
 Los Alamos National Laboratory – Staff Augmentations Services  
 Sandia National Laboratory – Staff Augmentations Services  
 Seaport E – Project Staffing

**Jeff Reagan**

President & Government Business Point of Contact

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